The NATD Examinations (Hong Kong) – October 2016

EXAMINATION ENTRY FORM

Ref no. 1 6 1 0 (For office use only)

Day 0 1 (use a new form for each new day of exam)

Please complete in BLOCK capitals with black ink or ball pen.

Name of Teacher*

Teacher Code / HKID No. ( )

Telephone No.

Fax No.

E-mail

Address

NOTES:

1. Completed entry form must be submitted to the Hong Kong Examinations and Assessment Authority no later than Monday, 22 August 2016.
2. Multiple entries are allowed. However, candidate should fulfill the entry requirement and avoid the timetable clash.
3. For examination requirements and regulation, please refer to the syllabus book provided by HKBDC.
4. Swapping of examination time and date is not allowed once the admission form is issued.
5. No refund will be allowed once the applications are submitted.
6. All entry forms must be entered by members of HKBDC and approved by HKBDC, the NATD Hong Kong Representative.

Personal data of applicants/candidates are used by the HKEAA and the Examination Board for delivery of examination and assessment services. Whether you provide the requested personal data is voluntary. However, if you fail to provide all the data, or if any of the data are inaccurate or incomplete, the HKEAA may not be able to accept your entry or provide all or part of the examination and assessment services. The personal data submitted may also be used for: (a) assisting tertiary institutions and other government/public organisations in their admission processes; (b) assisting tertiary institutions and other government/public organisations in respect of their requests for information in granting scholarships; (c) assisting tertiary institutions and other government/public organisations to confirm the candidates' eligibility for financial assistance or other forms of subsidization, in which case, the necessary personal data of the candidates may have to be disclosed to the concerned organisations for verification; (d) certifying candidates' examination results in response to legitimate requests; (e) processing any refund or payment in relation to the Examination; (f) conducting educational research and analysis in an anonymous format in which the identities of candidates are not traceable; (g) marketing the services and products of the Examination Board (including examination services, courses, events, publications, and other examination materials or resources) subject to the consent of the candidates*.

The HKEAA may also transfer the personal data of candidates to third parties for use for the above purposes or other directly related purposes, including government/public organisations, schools and educational institutions, banks (for processing refund or payment), and service providers providing various administrative or technical services to facilitate the delivery of the examination and assessment services including but not limited to data punching, registration process, despatch of examination documents, and the capture, disposal or other processing of data.

In compliance with the Personal Data (Privacy) Ordinance, access to all personal data will be made available, on payment of a fee, to anyone who can establish his/her right to be informed of such data as are retained by the HKEAA. Please also note that applicants'/candidates' personal data/correspondence/other information received by the HKEAA may be transferred to the Examination Board concerned for delivery of examination and assessment services and for any of the abovementioned purposes or other directly related purposes. Applicants/candidates should approach the Examination Board direct for their personal data/information handling policies if necessary. *If you have given consent but wish to withdraw your consent for your personal data to be used for this purpose, please send a letter of request to the Registration Centre (Ref to Section 7).

Neither NATD nor the HKEAA shall be responsible for any non-performance of duties where such non-performance has been caused by an act of God, labour strike, natural disaster, governmental action or intervention, riot, or any other cause not reasonably foreseeable and beyond the reasonable control of NATD or the HKEAA. The HKEAA, including their contractors and subcontractors, shall not be liable to anyone claiming for any damages which are caused by, arising from or otherwise related to the failure of staff members, examination personnel or the examination centres to comply with the examination regulations, policies or procedures. All fees paid are not refundable and not transferable from one examination to another or from one candidate to another or for any other purposes.

Teacher's Signature : _____

Date : _____

Approved by HKBDC
(NATD Hong Kong Representative) : _____

Date : _____

[Remarks: Once properly completed and submitted, this document will be treated as CONFIDENTIAL by the HKEAA.]

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EXAMINATION ENTRY FORM (cont'd)

Ref no. 1 6 1 0 (For office use only)

Day 0 1 (use a new form for each new day of exam)

Exam Code (e.g. PB)	Grade Code (e.g. PRS)	Group No. (e.g. 01)	Cand No (e.g. 01)	Name of Candidate (English)	Age
20 - 22	23 - 27	28 - 29	30 - 31	32 – 65	66 - 67

HKID Card No	Birth Certificate / Passport Number *(required only if the candidate does not have HKID)*	Date of Birth (DD / MM / YYYY)	Sex
( )		/ /	(M / F)
69 – 76, 77	78 – 87	88 – 95	68

Selected Dance(s) (For Amateur Medal Tests only)		
	Ballroom Branch	☐ Waltz (01) ☐ Tango (02) ☐ Foxtrot (03) ☐ Quickstep (04) ☐ Viennese Waltz (05) ☐ Slow Social Foxtrot (06) ☐ Quick Social Foxtrot (07)
	Latin Branch	☐ Rumba (08) ☐ Cha Cha Cha (09) ☐ Jive (10) ☐ Samba (11) ☐ Paso Doble (12)

96-195

Exam Code (e.g. PB)	Grade Code (e.g. PRS)	Group No. (e.g. 01)	Cand No (e.g. 01)	Name of Candidate (English)	Age
20 - 22	23 - 27	28 - 29	30 - 31	32 – 65	66 - 67

HKID Card No	Birth Certificate / Passport Number *(required only if the candidate does not have HKID)*	Date of Birth (DD / MM / YYYY)	Sex
( )		/ /	(M / F)
69 – 76, 77	78 – 87	88 – 95	68

Selected Dance(s) (For Amateur Medal Tests only)		
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	Latin Branch	☐ Rumba (08) ☐ Cha Cha Cha (09) ☐ Jive (10) ☐ Samba (11) ☐ Paso Doble (12)

Teacher's Signature : _____

Date : _____

Approved by HKBDC (NATD Hong Kong Representative) : _____

Date : _____

[Remarks: Once properly completed and submitted, this document will be treated as CONFIDENTIAL by the HKEAA.]